

Rodsley and Yeaveley Parish Council
Annual Meeting at The Pear Tree Inn
On Monday 11th May at 8pm (After Village Meetings)

Minutes

1. Apologies – Cllr Watson
2. Minutes of the last Annual Meeting – June 2025
Proposed by Cllr Schroeter, Seconded by Cllr Chapman
3. Election of Chair
Cllr Fitzakerley was voted in as Chair for another year and signed the paperwork.
4. Election of Vice Chair
Cllr Chapman was voted in as Vice Chair for another year and signed the paperwork
5. Signing Acceptance of Office Documents
Cllr Furniss resigned as a Parish Councillor. Cllr Fitzakerley thanked him for his time on the Parish Council.
Cllr Schroeter and Cllr Lucas signed the paperwork.
The Clerk will inform the Electoral Department of the vacancy and this will be advertised in due course.
6. Review of Financial Regulations
Agreed by the Parish Council, signed and dated by the Chair
7. Review of Standing Orders
Current copy was agreed by the Parish Council, signed and dated by the Chair.
The PC asked the Clerk to review the Standing Orders and make changes so that the document was more fitting for the Parish Council. Clerk agreed to do this and the reviewed copy will be presented to the PC at a future meeting.
8. Review of Code of Conduct
Agreed by the Parish Council, signed and dated by the Chair
9. Financial Matters
 - End of Year Accounts
These were agreed by the Parish Council, signed and dated by the Chair.
Cllr Chapman asked if the Clerk could include a comparison to budget in next year's summary of accounts which are presented at each meeting. Clerk agreed.
 - Certificate of Exemption
Clerk explained the document. Parish Council agreed, RFO (Clerk) and Chair signed and dated.

10. Inventory of Assets – To be known as Register of Assets
Current register of assets agreed by Parish Council, signed and dated by the Chair.
As the Rodsley Social Group no longer exists the flower barrels and bench in Rodsley have been gifted to the Parish Council. Clerk will add to the Register of Assets.
There is question over the ownership of 2 x Grit Bins in Rodsley. Clerk to find out and add to register if appropriate.
11. Land Title No DY227190
This document is to be recorded at every Annual Meeting in order for the information regarding it is not forgotten. There are various covenants on this land in Rodsley and a copy plan and covenants are kept in the Clerk's Annual Meeting File. These documents are produced at the Annual Meeting so that the Parish Council remains aware of it's existence in case of future breaches. This is a recorded item at each Annual Meeting.
The Chair read out the above statement in the meeting. Documents were available to view if requested.
12. Review of Insurance
Zurich Insurance have quoted the same amount as last year for this coming year. Individual items owned by the PC (listed on the Register of Assets) are not recorded in the insurance as separate items. Clerk to look into having this done and the difference it would make to the insurance quote.
13. Close Of Meeting - Chair closed the meeting at 8.27pm.
14. Date of next Parish Council Meeting - Monday June 8th 7.30pm